J.J. College of Arts and Science (Autonomous)

Re-Accredited by NAAC with "A" Grade
(Affiliated to Bharathidasan University)
Sivapuram, Pudukkottai.

Report of the 'AAA' (**Academic and Administrative Audit**) Team
Date of Visit: 9th July, 2016

The Team Members

1. Dr.E.Ramganesh,
   Professor and Head
   Department of Educational Technology
   Bharathidasan University
   Thiruchirappalli – 24
2. Dr.S .Srinivasaragavan
   Professor and Head
   Department of Library and Information Science
   Bharathidasan University
   Thiruchirappalli – 24

Proceedings of the Meeting

The team interacted with the Management, the Principal and the College Council at 8.30 am on 09.07.2016.

The Principal gave a power point presentation on the profile and performance of the College during the year under Review (2015 – 2016). It was followed by a similar presentation by the CoE on the systems of evaluation, the results, etc., There is another presentation by the Coordinator of the IQAC on issues like the design and implementation of the academic calendar, quality concerns and the sustenance and enhancement of quality.

Department visits

The team visited the various Departments, staff rooms, the College office, the libraries and laboratories and surveyed the facilities there and interacted with the

members of the staff. Then the Committee inspected the records maintained and ascertained the perceptions of the staff on various issues like syllabi, textbooks, systems of evaluation and conditions of service.

The team notes the following as the commendable features of the College :

- Conscientious and scrupulous implementation of the regulations of autonomy as seen from the meetings of statutory and non - statutory committees, the preparation of the academic calendar and its meticulous implementation, the periodical revision of syllabi, the preparation of suitable teaching materials and the prompt publication of results.
- The copious and well maintained infrastructure.
- The healthy interaction with all stakeholders and the due weight given to their feedback.
- The conduct of Book Exhibitions and the consequent promotion of the reading habit.
- Incentives given to staff for research and publication.
- The ready internet access and internet hours in the Time Table itself.
- The fair implementation of CIA.
- The excellent student amenities maintained and the incentives given to sports persons.

The following observations and suggestions are made based on the team's interactions with faculty and staff at various levels keeping in view the seven quality criteria envisaged by the NAAC:

1. Curriculum

- Being a nascent autonomous institution, the College has taken laudable initiatives in curriculum and course design, teaching learning strategies and systems of evaluation. There has been neither dilution nor any thoughtless peeps towards hurried reforms. But the Syllabi have been updated and the number of Elective options for all various courses under CBCS show that the process of innovations is on. There is a shift from pure theoretical learning to application oriented, socially relevant content and methodology.

- Yet we suggest that the College should establish a Curriculum Development Cell to coordinate the effort of the various departments, to study the curriculam, course and syllabi and institute a dialogue among the faculty for arriving at a larger number of Skill and Major Based Elective and Inter – Disciplinary Courses.
- For Courses wherein the content baffles easy schematization into units, the departments concerned could bring out modular course materials for use in the teaching learning and evaluation process.

2. Teaching, Learning and Evaluation

- The College implements student - centred strategies of teaching and learning. ICT enabled smart class rooms and the language lab are effectively put to use.
- The CIA is implemented with great fairness and reliability
- The system of evaluation has scope for re - totalling, revaluation and instant examinations to prevent candidates from missing the degree for failure in just one paper.
- However to promote greater institution industry - interface and enhance employability of graduates and post – graduates, the Committee suggests that the inplant training and internship implemented in a few Programmes, be extended to all UG and PG Programmes.
- Question Banks for various subjects could be put in place to ensure a level playing field to students in the end semester examinations

3. Research, Consultancy and Extension

- The College has a budding research culture with 18 PG and 11 M.Phil Programmes. All PG students have Project Work and take a Paper on Research Methodology. In Computer Science, there is Project Work even at the UG level. This gives students and the faculty a research orientation.
- The College actively encourages student and faculty participation in Seminar, Symposia, Conferences, etc., The staff are also encouraged to publish their articles in reputed magazines.
- The College publishes two Quarterly Research Journals - RJOBS (Research Journal of Biological Sciences) and JFSM (Journal of Financial Services), thereby contributing to research reportage.

- However the committee feels that the College has not grown to its full potential in research. Steps must be taken to promote research activity in full measure. The Research Committee should accelerate the pace of research by motivating and guiding the faculty in applying for minor and major projects and in obtaining financial assistance from various Government Departments.
- The number of MoUS with Industrial Houses should also be increased.
- Consultancy services should also be more effectively taken up.

4. Infrastructure and Learning Resources

- The Committee is happy with the infrastructure of the College in the form of Libraries, Laboratories and Smart Class Rooms.
  But it has the following suggestions to offer:
- The language lab deserves to be used more extensively. It has to be thrown open to students of all faculties.
- The number of titles in the library should be augmented to accommodate the latest publication in all fields. The list of journals subscribed for should also be updated.

5. Student Support and Progression

- The institution has healthy relations with its alumni and keeps track of their progress in Higher Education and employment.
- The Placement Cell offers coaching and guidance to clear competitive Examinations.
  Still the team feels that,
- The pace of placement activity has to gain further momentum.
- The cell could start coaching for civil services aspirants and those who appear for examinations like SLET, NET, etc.

6. Governance, Leadership and Management

- The Management could continue its efforts towards the establishment and maintenance of suitable infrastructure, putting in place academic and research facilities, encouraging sports and games and its laudable project of providing affordable high quality education to the society it serves.
- The computerization of day today administration and maintenance of records is also a step in the right direction but the initiative has to be

strengthened by the installation of computers and printers in all departments so that the Wifi facility is fully utilized.

7. **Innovations and Best Practices**
    - The green eco - friendly ambiance should continue to be preserved and improved upon. Greater efforts should be undertaken to study and replicate the best in peer institutions.

Final Remarks

The team is happy with the functioning and performance of the College. Yet we cannot rest assured of present performance only. Woe to those who are satisfied with their performance at present. People have to go miles before they sleep. Total perfection is an ideal. Every one has to march towards that great ideal. Only then there will be development and progress in the activities. Let the College reach the heights of excellence.

PROFESSOR & HEAD
Dept.of Library & Information Science
Bharathidasan University
Tiruchirappalli - 620 024.

Dr.E.RAMGANESH
M Sc (Mat.)., M.A.(Psy.),M.A.(Phil.),M.Ed.,M.Phil.,PGDCA.,Ph.D.
PROFESSOR AND HEAD
DEPARTMENT OF EDUCATIONAL TECHNOLOGY
BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI - 620 023