

**J.J. College of Arts and Science (Autonomous)**  
**J.J. Nagar, Sivapuram Post, Pudukkottai**

**6 Days Faculty Development Programme for Teaching Staff**  
On  
**"Professional Development"**

**Date: 08.09.2021**

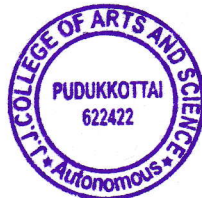
**Circular and Schedule**

A Six-day Orientation Programme on various topics will be organized for the Teaching staff by the IQAC of our College from 13.09.2021 to 18.09.2021. All are asked to participate without fail and be benefitted.

S.No	Date	Name of the Speaker	Designation	Title of the talk
1.	13.09.2021	Prof.M.Selvam	Formerly Dean of Management and Professor and Head, International Business and Commerce, Alagappa University, Karaikudi	Effective Teaching Learning and Evaluation in HEI's
2.	14.09.2021	Dr.S.Ganesan	Head. Education Initiatives Logistics Sector Skill Council Chennai	Imperative of Skill embedded degree Programs
3.	15.09.2021	Dr.E.Ramganesh	Professor and Head Dept of Education technology and The Director, CDC, Bharathidasan University	Teachers and Cognition
4.	16.09.2021	Mr.S.Sivanandan	Soft Skill trainer, Trichy	Why of Teaching
5.	17.09.2021	Dr.S.Ganesan	Assistant Professor, Department of English, H.H. The Rajah's College, Pudukkottai	FDP on " A Holistic approach to quality in higher education"
6.	18.09.2021	Dr.D.Lourdu Immaculate	Assistant Professor, Department of Mathematics, American College, Madurai	Enhancing Teaching and Learning

  
IQAC Co-ordinator

**Dr.P.Jeevan**  
Co-ordinator-IQAC  
J.J.College of Arts and Science (Autonomous)  
Sivapuram Post,Pudukkottai-622 422



  
Principal 08/9/2021

**Dr.J.PARASURAMAN, M.A., M.B.A., M.C.A.,**  
**M.Phil., B.Ed., Ph.D.**  
**PRINCIPAL**  
**J.J.College of Arts and Science**  
**(Autonomous)**  
**J.J.Nagar, Sivapuram Post,**  
**PUDUKKOTTAI-622 422**

**J.J. College of Arts and Science (Autonomous)**  
**(Re-Accredited by NAAC with 'A' Grade – Third Cycle)**  
**07 Days Orientation Programme for Supporting Staff**  
on  
**“Professional Requisites”**

**Date: 08.12.2021**

**Circular**

A Seven Day Orientation Programme on various topics will be organized for the Administrative and the supporting staff by the IQAC of our College from 13.12.2021 to 20.12.2021. Hence, all the Supporting staff are asked to participate without fail and be benefitted.

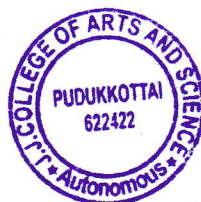
SL. NO	TOPIC	RESOURCE PERSON	DATE
1	English for Interaction	Ms.S.Selvi Head, Department of English	13.12.2021 (Monday)
2	Need for I.T Skills	Dr.S.Rathna Devi Assistant Professor, Department of Computer Science	14.12.2021 (Tuesday)
3	Enhancing Interpersonal Relationship	Dr.S.J.Sathish Aaron Joseph Head, Department of Computer Applications	15.12.2021 (Wednesday)
4	The How's of e-mailing	Dr.R.Manimaran Head, Department of Information Technology	16.12.2021 (Thursday)
5	Computerized Record Keeping	Dr.S.Adaekalavan Head i/c, Department of Commerce with Computer Applications	17.12.2021 (Friday)
6	Telephone Etiquette	Ms.Jeyakumari Assistant Professor, Department of English	18.12.2021 (Saturday)
7	Knowing Online Learning Platforms	Dr.P.Jeevan Head, Department of Microbiology	20.12.2021 (Monday)

  
IQAC Co-Ordinator

**Dr.P.Jeevan**

Co-ordinator-IQAC

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Principal  
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