



# **J.J. College of Arts and Science (Autonomous)**

Re-Accredited by NAAC with "A" Grade in 3<sup>rd</sup> Cycle  
Affiliated to Bharathidasan University – Tiruchirappalli  
J.J. Nagar, Sivapuram Post, Pudukkottai – 622 422

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## **POLICY DOCUMENT FOR PROVIDING FINANCIAL SUPPORT TO TEACHERS FOR ATTENDING CONFERENCE**

### **Introduction:**

J.J.College of Arts and Science (Autonomous) is committed to the growth of research culture within the institution. The Policy document for providing financial support to teachers of our institution to attend Conferences/Seminars/Workshops, outlines the standard norms and procedure which should be followed for receiving financial assistance before attending the Conference or reimbursement of the money after attending the Conference.

### **Definition of the Policy:**

The code of ethics for financial support to teachers for attending Conferences/Seminars/workshops not only spread the culture of research within the institution but also reduces the financial burden of the teachers. Providing financial assistance motivates the faculty members to get into research, attend Conferences/Seminars/workshops, publish Papers and also make the process of research a habit within the institution.

### **Features of the Policy:**

The Financial support to the teachers for attending the conferences / Seminars / workshops is supported based on the following features;





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- The member of the faculty should follow the prescribed procedure for availing the financial support
- The Travelling allowance / Dearness allowance are provided based on the quality of the Conference, Distance of the location, type of Conference/Seminar/Workshop International or National
- Publications should be in reputed Journals, listed in UGC Care list, Scopus Indexed and also should possess high impact factor.

## Execution of the Policy:

- A teacher of our institution will be given the financial support for attending the Conference/Seminar/Workshop provided he/she should have served in our College for a minimum of one year.
- The teacher should have registered for his/her Research work or should be a Research supervisor of either M.Phil. or Ph.D.
- A teacher can utilize the financial support based on the need
- Besides providing the financial support, the teachers shall avail "ON DUTY"

## Concluding Remarks:

Supporting the teachers by providing the financial support to attend Conference/Seminar/Workshop in their scholarly well-being shows the magnanimity of the Management of the College. However, the final decision pertaining to the amount of financial support that can be provided to the teacher is the sole discretionary power of the Management and the Principal.



  
Principal

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